

MINUTES
SPECIAL COUNCIL MEETING

SEPTEMBER 21, 2020
8:00 a.m.

Minutes of the Special Meeting of the Council of Montreal West held by telecommunications means on September 21, 2020 at the Town Hall located at 50 Westminster Avenue South.

Present:	Mayor:	Mr. Beny Masella	
	Councillors:	Ms. Elizabeth Ulin	Seat 2
		Ms. Maria Torres	Seat 4
Absent:	Councillors:	Mr. Dino Mazzone	Seat 1
		Ms. Colleen Feeney	Seat 3

Also present: Me Raffaella Di Stasio, Director General
Assistant Town Clerk

Mayor Beny Masella acted as chairperson of the meeting.
Me Raffaella Di Stasio, Assistant Town Clerk, acted as secretary of the meeting.

No one else was in attendance.

NOTE This Council meeting was held in camera, and was attended by Council members using telecommunications means, as authorized by the Ministerial Order 2020-029 of April 26, 2020 from the Quebec Minister of Health and Social Services (page 2, last paragraph).

1. Opening of the Meeting

It was moved by Councillor Elizabeth Ulin, seconded by Councillor Maria Torres and resolved:

That the Meeting be declared open.

Carried unanimously
20200921-001

The Mayor called the Meeting to order at 8:40 a.m.

2. Adoption of the Agenda

It was moved by Councillor Maria Torres, seconded by Councillor Elizabeth Ulin and resolved:

To adopt the Agenda of the Special Meeting of Monday, September 21, 2020 as follows.

Carried unanimously
20200921-002

3. Municipal Asset Management Program of the Federation of Canadian municipalities (FCM) – grant application

WHEREAS the Municipal Asset Management Program is operated and delivered by the FCM and funded by the Government of Canada;

WHEREAS this program is implemented in partnership with municipal and provincial organizations and key stakeholders that support the improvement of municipal practices in relation to asset management;

WHEREAS asset management requires a comprehensive and integrated approach in respect of community infrastructure, and as such it requires to evaluate all relevant factors, like purchase, replacement and ongoing maintenance costs, plus social implications,

WHEREAS the purpose of this program is to help municipalities to provide their residents with the services they need at reasonable cost;

WHEREAS the key of efficient asset management lies mostly on access to appropriate, accurate and recent data;

WHEREAS the benefits for the town that are derived from the health check of municipal buildings and the definition of a framework for the immovable asset management were made possible by the Municipal Asset Management Program of the FCM (reference: Resolution # 20181022-003);

WHEREAS the FCM is striving to meet the highest governance standards for municipalities in terms of asset management in order to help them realize structuring projects that can support the achievement of this goal;

THEREFORE:

It was moved by Mayor Beny Masella, seconded by Councillor Maria Torres and resolved:

THAT the Town of Montreal West file a grant application under the Municipal Asset Management Program of the FCM to upgrade its information as well as its inventory and financial data in order to perform an assessment of its vehicle fleet.

THAT the Town undertake to carry out the following tasks within the scope of the project introduced under the said program to improve its own asset management program:

- draft a management plan of its vehicle fleet;
- collect related data to produce a report;
- train its employees with respect to managing vehicle assets.

THAT the Town commit itself to spend an amount not exceeding \$46,000.00, it being understood that the grant from the FCM shall reimburse 80% of the eligible project costs.

THAT the Director General be authorized to sign any and all necessary documents to implement this resolution.

Carried unanimously
20200921-003

4. Public Question Period

The Public Question Period could not take place, since the meeting was held in camera as authorized by the aforementioned Ministerial Order 2020-029.

5. Termination of the Meeting

At 8:46 a.m., no questions being asked,

It was moved by Councillor Elizabeth Ulin, seconded by Councillor Maria Torres and resolved:

That the Meeting be terminated.

Carried unanimously
20200921-004

Beny Masella
Mayor

Raffaella Di Stasio
Assistant Town Clerk

The annexes mentioned above are deposited
in the municipal archives in File *Archives-20200921*