

**MINUTES**  
**SPECIAL COUNCIL MEETING**

**OCTOBER 8, 2020**  
**6:30 p.m.**

Minutes of the Special Meeting of the Council of Montreal West held by telecommunications means on October 8, 2020.

Present:	Mayor:	Mr. Beny Masella	
	Councillors:	Mr. Dino Mazzone	Seat 1
		Ms. Colleen Feeney	Seat 3
		Ms. Maria Torres	Seat 4

Absent:	Councillor	Ms. Elizabeth Ulin	Seat 2
---------	------------	--------------------	--------

Also present: Me Raffaella Di Stasio, Director General  
Me Claude Gilbert, Town Clerk

Mayor Beny Masella acted as chairperson of the meeting.  
Mr. Claude Gilbert, Town Clerk, acted as secretary of the meeting.

There were no residents and visitors in attendance.

**NOTE** This Council meeting was held in camera, and was attended by Council members using telecommunications means, as authorized by the Ministerial Order 2020-029 of April 26, 2020 from the Quebec Minister of Health and Social Services (page 2, last paragraph).

**1. Opening of the Meeting**

It was moved by Councillor Maria Torres, seconded by Councillor Colleen Feeney and resolved:

That the Meeting be declared open.

Carried unanimously  
# 20201008-001

The Mayor called the Meeting to order at 6:35 p.m.

**2. Adoption of the Agenda**

It was moved by Councillor Dino Mazzone, seconded by Councillor Maria Torres and resolved:

To adopt the Agenda of the Special Meeting of Thursday, October 8, 2020 as presented.

Carried unanimously  
# 20201008-002

**3. Site Planning and Architectural Integration Program (SPAIP)**

It was moved by Councillor Colleen Feeney, seconded by Councillor Maria Torres and resolved:

1) To acknowledge receipt of the minutes of a meeting held by the Planning Advisory Committee (PAC) on October 7, 2020.

2) To approve as presented under the SPAIP the following plans submitted to this meeting, in accordance with the recommendations of the PAC as outlined in the minutes:

<b>Address</b>	<b>Project</b>
257 Sheraton 220-222	Construction of a garden shed in the back yard; Replacement of four basement windows and a basement door;

Westminster N. 317 Brock N.	Replacement of the front door, garage door, cladding material on the second floor and soffits, and addition of windows shutters;
90 Easton	Replacement of the front door, thirteen windows, one door, replacement of a window by a patio door, replacement of three doors by windows, addition of a window, replacement of the cladding material on the second floor, painting of the window shutters, foundation wall and garage door and installation of railings on front stairs;
22 Campbell	Capping of the front stairs and landing in pavers and replacement of the front railings.

Carried unanimously  
# 20201008-003

**4. Service contract – garbage collection**

WHEREAS a public call for tenders was issued by the Town of Montreal West for the purpose of awarding a collection and transportation contract of garbage;

WHEREAS six contractors ordered the tender document and three bids were received;

WHEREAS the bidders were required to offer a price on four days in the week, being understood and stated that the contract could be awarded following the preferred option of the Town at the time when the decision would be made;

THEREFORE:

It was moved by Councillor Maria Torres, seconded by Councillor Colleen Feeney and resolved:

1) That a contract for the collection and transportation of garbage on Thursdays (beginning January 1, 2021 and ending on December 31, 2022), including two yearly renewal options at its expiry, be awarded to WM Québec Inc., being the lowest conforming bidder, for the following amounts (applicable taxes not included):

- 2021: ONE HUNDRED SIXTY-FIVE thousand EIGHT hundred SEVENTEEN dollars SIXTY-SEVEN cents (\$165,817.67);
- 2022: ONE HUNDRED SEVENTY-ONE thousand SIX hundred THIRTEEN dollars SEVENTY-NINE cents (\$171,613.79).

2) That this expense be charged to budget code 02-420-00-491.

3) That the Mayor and the Town Clerk be authorized to sign any contract and other documents required to implement this resolution, as the case may be.

Carried unanimously  
# 20201008-004

**5. Memorandum of Understanding – Montreal West Public Library**

WHEREAS it is deemed in the mutual interest of the Town of Montreal West (“the Town”) and of the Montreal West Public Library (“the Library”) to formalize their long-standing partnership and to define the terms and responsibilities related to it;

WHEREAS the Town and the Library have been having talks since 2017 in order to reach a convenient framework agreement that would determine their respective contributions in terms of services as well as accounting, financial, material and human resources;

WHEREAS the conditions of this agreement have been negotiated between representatives of both parties;

THEREFORE:

It was moved by Councillor Dino Mazzone, seconded by Councillor Colleen Feeney and resolved:

1) That the Town approve the terms and conditions of a Memorandum of Understanding to determine the scope and extent of service exchanges with the Library and the structure of their relationship to this effect.

2) That its duration be of one (1) year, once it is signed by both parties, and automatically renewed every year at its expiry, except in the event of early termination.

3) That Me Raffaele Di Stasio, Director General, be authorized to sign the said Memorandum of Understanding on behalf of the Town.

Carried unanimously  
# 20201008-005

**6. Public Question Period**

There was no Public Question Period as it could not take place, since the meeting was held in camera in accordance with the aforementioned Ministerial Order 2020-029.

**7. Termination of the Meeting**

At 6:45 p.m., no questions being asked,

It was moved by Councillor Maria Torres, seconded by Councillor Dino Mazzone and resolved:

That the Meeting be terminated.

Carried unanimously  
# 20201008-006

---

Beny Masella  
Mayor

---

Claude Gilbert  
Town Clerk

The annexes mentioned above are deposited  
in the municipal archives in File *Archives-20201008*