

**MINUTES**  
**REGULAR COUNCIL MEETING**

**OCTOBER 29, 2018**  
**8:00 p.m.**

Minutes of the Regular Meeting of the Council of Montreal West held on October 29, 2018 at the Town Hall located at 50 Westminster Avenue South.

Present: Mr. Beny Masella, Mayor  
Ms. Elizabeth Ulin, Councillor  
Ms. Colleen Feeney, Councillor  
Ms. Maria Torres, Councillor

Absent: Mr. Dino Mazzone, Councillor

Also present: Me Raffaele Di Stasio, Director General  
Me Claude Gilbert, Town Clerk

Mayor Beny Masella acted as chairperson of the meeting.  
Mr. Claude Gilbert, Town Clerk, acted as secretary of the meeting.

Twelve (12) residents and visitors were in attendance.

**1. Opening of the Meeting**

It was moved by Councillor Elizabeth Ulin, seconded by Councillor Maria Torres and resolved:

That the Meeting be declared open.

Carried unanimously  
#20181029-001

The Mayor called the Meeting to order at 8:00 p.m.

**2. Acknowledgement of Visitors**

Mayor Masella greeted and welcomed Lieutenant Fred Jennings from the Montréal Police Department (Neighbourhood Police Station 9).

**3. Adoption of the Agenda**

It was moved by Councillor Colleen Feeney, seconded by Councillor Maria Torres and resolved:

To adopt the Agenda of the Regular Meeting of Monday, October 29, 2018 as presented.

Carried unanimously  
#20181029-002

**4. Approval of the Minutes**

It was moved by Councillor Elizabeth Ulin, seconded by Councillor Colleen Feeney and resolved:

To approve the Minutes of the Council Meetings held on the following dates:

- Regular Meeting of September 26, 2018;
- Special Meeting of October 12, 2018;
- Special Meeting of October 22, 2018.

Carried unanimously  
#20181029-003

**5. Correspondence**

**a) Ministry of Transports, Sustainable Mobility and Transport Electrification – mitigation measures (Turcot project)**

On October 1, 2018, Mr. Stéphane Audet, Director of the Turcot Project at the Ministère des Transports, de la Mobilité durable et de l'Électrification des transports, answered the concerns raised by the Town Council in its resolution #20180626-008.

**6. Report of the Mayor**

Mayor Masella thanked the Rotary Club for giving the Town a new refrigerator and a new dishwasher that will be most useful in the kitchen of Assembly Hall. He noted this is not the first time the Town benefitted from donations of the Rotary Club. The Mayor also noted that its members are meeting every week in the Music Room and organize various special events for fund-raising or meeting with personalities. Finally, he noted that the next Coffee with the Mayor will be November 22.

**7. First Public Question Period**

The Mayor announced the beginning of the First Public Question Period at 8:05 p.m.

Residents were invited to ask the Mayor and Councillors questions concerning matters of general interest.

Norbert Bedoucha asked if the Town has contacted the new Minister of Municipal Affairs about taxes and financial viability, among other topics. He also asked if it could be possible that Public Security Officers (PSO) obtain more powers to monitor traffic flow, specifically near the train crossing. Mayor Masella answered that he is planning to meet new Minister Andrée Laforest as well as the Minister responsible for the island of Montreal, Chantal Rouleau, but as the president of the Association of Suburban Municipalities, not as Mayor of Montreal West. Concerning the PSO, he said they would need to have jurisdiction over moving violations. This is not something PSO have elsewhere on the island. Concerning the level crossing, he noted that there are talks of reconfiguring and on access out of the train station. However, the real only solution would be a multi-million dollar project to separate the grades, which is not very likely to happen. He considered other possibilities, like the situation could improve if the number of trains coming through Montreal West decreased as a result of the new Réseau Électrique Métropolitain. It could also if the number of cars going through Westminster decreased a result of opening up Cavendish Boulevard.

Kathleen Douglas said there is a lack of requirements in the Town's building by-law, as evidenced, she said, by the presence of a dumpster near her property. She said she had health and safety concerns and that there is asbestos in that dumpster. Councillor Feeney said she would try to see what can be done.

Stan Carny asked if the CP police is also present at the other level crossing. The Mayor said there are officers at both places, at least four days a week out of five. This is in addition to the Montreal police officer. The resident also said there are three public trees that are dying if not dead near his place. The Mayor said that the blue collars will come over at some point to remove them, and when the street is redone, the adjacent owners will be asked what kind of tree they would like in replacement. The resident mentioned that a few months ago, he had asked that a tree in front of his house be trimmed. The Mayor noted that the Town does not necessarily have that expertise in house at all times, so perhaps it may be contracted out. Finally, the resident said he was still expecting a cost breakdown for the trees that were planted at Edinburgh School. Mayor Masella answered that the Town does not have documents showing a cost breakdown for that part of its tree planting program.

Nigel Dove commended the Town for its follow up on cross connections related to the Meadowbrook file. He wanted to know when the investigation work will be finished. The Mayor noted that Ms. Louise Legault came to ask the same question at a meeting of the Agglomeration Council, and the answer will be the same : in a few weeks probably. The resident asked if the results will be made public then. The Mayor said not until the Town has a complete picture of the situation and has figured out a course of action, which might be different depending on the actual number of cross-connections as well as on their characteristics. The orientation taken by the Town would also be contingent on further infrastructure work being carried out. For instance, it is planned to redo part of Wolsey in the North, and a subsidy request will be approved tonight for Crestwood.

Norbert Bedoucha asked if it is true that the presence of Montreal police officers is to look after high school students. Mayor Masella said not exactly; they are there to ensure pedestrian safety in general.

Cynthia Nichols said she received a letter from the Building Inspector about a dead tree and stagnant water. She said she was waiting for a report from Bell. Councillor Feeney advised her to contact the Inspector.

Stan Carny asked when the new website will be ready. Councillor Ulin said it is coming soon. It will be tested with focus groups. She also noted it will have a better research function than currently.

The First Question Period ended at 8:35 p.m.

## **8. Contracts and Town Clerk's Office**

### **a) Regular Council meetings in 2019 – calendar**

It was moved by Councillor Elizabeth Ulin, seconded by Councillor Maria Torres and resolved:

1) That the regular meetings of Council in 2019 be held in the Music Room of the Town Hall on the last Monday of the following months at 8:00 p.m., except in June (last Tuesday), September (second to last Monday) and December (third Monday), on these dates:

- January 28;
- February 25;
- March 25;
- April 29;
- May 27;
- June 25;
- August 26;
- September 23;
- October 28;
- November 25;
- December 16.

2) That this calendar be posted in The Suburban.

Carried unanimously  
#20181029-004

### **b) Agreement on services for disaster victims with the Canadian Red Cross in Quebec**

WHEREAS civil protection is a responsibility of the Agglomeration of Montreal according to the law;

WHEREAS related municipalities on the island, such as Montreal West, would nonetheless be involved in the event of a minor or major disaster in their territory;

WHEREAS the Canadian Red Cross Society is a recognized organization with a valuable expertise as an auxiliary to public authorities in terms of preparing for and delivering services to victims of a disasters;

WHEREAS it is advisable to reach an agreement with this organization in order to secure an understanding of both parties' roles and expectations in the event of an emergency;

THEREFORE:

It was moved by Councillor Colleen Feeney, seconded by Councillor Elizabeth Ulin and resolved:

1) That the Town of Montreal West accept the terms and conditions of an agreement of service with the Canadian Red Cross Society (Québec) concerning the delivery of the following services to victims of minor or major disasters, namely:

- Registration and Inquiry;
- Reception and Information;
- Emergency Shelter;
- Emergency Feeding;
- Emergency Clothing;
- General Services.

2) That this agreement be for a three-year term from the date of its signature by the Town, and automatically renewable for another three years unless one of the parties give the other one a ninety-day notice to the contrary.

- 3) That the Director General, Me Raffaele Di Stasio, be appointed as representative of the Town to manage and oversee the implementation of this agreement.
- 4) That contribution fees under this agreement be paid out of budget code 02-290-00-494.
- 5) That the Mayor and the Town Clerk be authorized to sign this agreement on behalf of the Town.

Carried unanimously  
#20181029-005

**c) Property and liability insurance contracts**

WHEREAS for the purpose of purchasing group property insurance benefiting from a possible group deductible, the Town is party to an agreement with the reconstituted municipalities and the Union des municipalités du Québec (UMQ), for a five-year period from January 1, 2019 to December 31, 2023 as per Resolution # 20180528-004;

WHEREAS the UMQ was mandated by the reconstituted municipalities to act as representative of the association including Montreal West and known as the Regroupement des municipalités de l'Île de Montréal (RMIM) and, as such, the UMQ is assuming the responsibilities of advisor and deductible-fund manager;

WHEREAS a public call for tenders was issued in 2017 by the UMQ acting for the RMIM under the previous agreement and by the consultant Fidema Groupe conseils inc.;

WHEREAS the contracts that were awarded through Resolution #20171114-006 can be renewed this year on a mutual agreement basis according to the law for a first time, and after negotiations conducted by the said consultant, its recommendation is to renew these insurance contracts on the following terms, while keeping a civil liability group deductible coverage in the amount of \$525,000;

THEREFORE:

It was moved by Councillor Maria Torres, seconded by Councillor Elizabeth Ulin and resolved:

- 1) To renew the Town's property and liability insurance contracts from January 1, 2019 to January 1, 2020 through the insurance broker B.F.L. Canada Inc. as per the following premiums (before taxes):

<u>Coverage</u>	<u>Premium (\$)</u>
Goods	5,505
Machine breakdown	482
Crime	387
Primary responsibility	7,186
Municipal responsibility	2,511
Automobile – private owner	7,052
Engineering fees	350
Judicial costs	1

- 2) To pay, for the Town's insurance premium for the 2019 term, the total sum of TWENTY-FIVE thousand FIVE hundred FIFTY-SIX dollars (\$25,556.00), including taxes, to the insurance broker B.F.L. Canada Inc.

- 3) To pay the UMQ the sum of FOURTEEN thousand SIX hundred SIXTY-ONE dollars (\$14,661.00), constituting the Town's share of the civil liability group deductible coverage for the 2019 term.

- 4) To pay the UMQ, for the 2019 term, an amount equal to one percent (1%) of the cost of the insurance premium, including taxes, for the responsibilities assumed as representative of the RMIM.

Carried unanimously  
#20181029-006

**9. Administration and finances**

**a) Approval of disbursements – September 18 to October 23, 2018**

It was moved by Councillor Colleen Feeney, seconded by Councillor Maria Torres and resolved:

That the list of accounts payable from September 18 to October 23, 2018 totaling \$ 636,195.70 be approved and paid as listed.

Carried unanimously  
#20181029-007

**b) Delegation of powers for the month of October 2018**

It was moved by Councillor Maria Torres, seconded by Councillor Elizabeth Ulin and resolved:

To approve the report of the Director General concerning the exercise of powers delegated under By-Law No. 2005-002 for the month of October 2018.

Carried unanimously  
#20181029-008

**c) New tariff proposal – charging station (electric vehicles)**

It was moved by Councillor Maria Torres, seconded by Councillor Elizabeth Ulin and resolved:

To enact a new tariff for the following service (not including taxes if any):

- Charging station – electric vehicles
  - \$1.00 /hour.

Carried unanimously  
#20181029-009

**10. Urban Department**

**a) Site Planning Projects and Architectural Integration Programs (SPAIP)**

It was moved by Councillor Colleen Feeney, seconded by Councillor Elizabeth Ulin and resolved:

1) To acknowledge receipt of the minutes of a meeting held by the Planning Advisory Committee (PAC) on October 24, 2018.

2) To approve as presented under the SPAIP the following plans submitted to this meeting, in accordance with the recommendations of the PAC as outlined in the minutes:

<b>Address</b>	<b>Project</b>
34 Westland	Replacement of three windows;
124 Percival	Replacement of four windows on the 2 <sup>nd</sup> storey rear sunroom;
30-38 Westminster N.	Replacement of the bricks on the right side wall on the 2 <sup>nd</sup> storey.

3) To approve with conditions under the SPAIP the following plans submitted to this meeting, in accordance with the recommendations of the PAC as outlined in the minutes:

<b>Address</b>	<b>Project</b>
305 Brock N.	Reinforcing the posts supporting the second floor existing extension in the back yard, replacement of forty windows and two doors as well as replacing the stucco, painting the trim and replace the roof shingles;
104 Sheraton	Replacement of the wood cladding by stone on the front façade.

4) To defer the examination of the following plans to a next meeting of this Council, in accordance with the recommendations of the PAC as outlined in the minutes:

<b>Address</b>	<b>Project</b>
305 Brock N.	Extension of the mudroom and porch on left side of the house.

Carried unanimously  
#20181029-010

**11. Public Works**

**a) Amendment to Resolution #20180626-013 (subsidy application – PRIMEAU)**

WHEREAS the Town, virtue of the resolution quoted in title, applied for a grant under the second phase of a financial support program for water infrastructure called PRIMEAU;

WHEREAS the Town wishes to include another street in its application, in addition to Wolseley North between Edinburgh and Radcliffe;

THEREFORE:

It was moved by Councillor Maria Torres, seconded by Councillor Colleen Feeney and resolved:

1) That Resolution #20180626-013 be amended by the addition of the following words at the end of paragraph 1:

- Crestwood (road section 6315).

2) That the Town agree that the terms and conditions of the amended resolution also apply to this modification.

Carried unanimously  
#20181029-011

**b) Separate collection of recyclable materials – common call for tenders**

WHEREAS the Town of Montreal West is part of a group of related municipalities of the Agglomeration, under which a contract for the collection of recyclable materials was awarded in 2013;

WHEREAS this contract will end on March 31, 2019;

WHEREAS most of the other municipalities are now planning to issue a separate call for tenders in the coming months for the purpose of selecting a new contractor;

WHEREAS it is deemed advisable to issue a common call for tenders with a neighboring municipality, in the better interest of both parties;

WHEREAS the Town of Hampstead is willing to coordinate this process and the tendering procedures;

THEREFORE:

It was moved by Councillor Elizabeth Ulin, seconded by Councillor Maria Torres and resolved:

1) That the Town of Montreal West delegate to the Town of Hampstead the mandate to proceed with a public call for tenders for the collection and transportation of recyclable materials in the territory of Montreal West, as of April 1, 2019 until March 31, 2022 (plus two yearly renewal options), and that it authorize the Town of Hampstead to act as the project coordinator for this purpose.

2) That the Mayor and the Town Clerk be authorized to sign any necessary agreement to implement this resolution, as the case may be.

Carried unanimously  
#20181029-012

**12. Human Resources**

There was nothing under this item.

**13. Appointments**

There was nothing under this item.

**14. Councillors' Reports**

**a) Seat Number 3**

Councillor Colleen Feeney reported on matters pertaining to Urban Planning, Finance, Administration and Human Resources.

**b) Seat Number 4**

Councillor Maria Torres reported on matters pertaining to Environment, Public Works and Buildings.

**c) Seat Number 2**

Councillor Elizabeth Ulin reported on matters pertaining to Communications, Recreation and Culture.

**d) Seat Number 1**

In the absence of Councillor Dino Mazzone, there was no report on matters pertaining to Public Security and to Special Projects Fundraising.

**15. Deposit of Documents**

**a) Statement of comparative financial results**

A comparative statement of financial results as of September 30, 2018 was tabled with Council.

**16. Notice of Motion, Reading and Adoption of By-Laws**

**a) Notice of Motion and Deposit of Draft By-Law for a By-Law Amending Traffic By-Law No. 405**

Mayor Masella gave notice of motion that it is intended at a subsequent Meeting of Council to submit for adoption a "By-Law Amending Traffic By-Law No. 405".

The said By-Law, in draft version, was tabled with Council and made available to the public.

**17. Second Public Question Period**

The Mayor announced the beginning of the Second Public Question Period at 9:05 p.m.

Residents were invited to ask the Mayor and Councillors questions concerning the matters on the agenda of this meeting.

Norbert Bedoucha asked if there is any Town's initiative to help revitalizing Westminster. Councillor Feeney said no, for the moment. It would notably depend on a modification to the SPAIP. The Mayor noted that there will be soon a public consultation meeting with merchants, who are often also property owners. The resident noted that many places have been vacant for some time. It is quite possible that prospective clients do not appreciate the intense traffic flow, for instance.

**18. Termination of the Meeting**

At 9:10 p.m., no other questions being asked,

It was moved by Councillor Elizabeth Ulin, seconded by Councillor Colleen Feeney and resolved:

That the Meeting be terminated.

Carried unanimously  
#20181029-013

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Beny Masella  
Mayor

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Claude Gilbert  
Town Clerk

*The annexes mentioned above are deposited  
in the municipal archives in File Archives-20181029*