

MINUTES
REGULAR COUNCIL MEETING

DECEMBER 19, 2016
8:00 p.m.

Minutes of the Regular Meeting of the Council of Montreal West held on December 19, 2016 at the Town Hall located at 50 Westminster Avenue South.

Present: Mr. Beny Masella, Mayor
Ms. Julie Tasker-Brown, Councillor
Ms. Elizabeth Ulin, Councillor
Ms. Colleen Feeney, Councillor
Ms. Maria Torres, Councillor

Also present: Mr. Stephan F. Dulude, Director General
Mr. Claude Gilbert, Town Clerk

Mayor Beny Masella acted as chairperson of the meeting.
Mr. Claude Gilbert, Town Clerk, acted as secretary of the meeting.

Twenty-three (23) residents and visitors were in attendance.

1. Opening of the Meeting

It was moved by Councillor Maria Torres, seconded by Councillor Colleen Feeney and resolved:

That the Meeting be declared open.

Carried unanimously
#20161219-001 (2)

The Mayor called the Meeting to order at 8:05 p.m.

2. Acknowledgement of Visitors

Mayor Masella greeted and welcomed Lieutenant Fred Jennings from the Montréal Police Department (Neighbourhood Police Station 9).

3. Adoption of the Agenda

It was moved by Councillor Elizabeth Ulin, seconded by Councillor Julie Tasker-Brown and resolved:

To adopt the Agenda of the Regular Meeting of Monday, December 19, 2016 as presented.

Carried unanimously
#20161219-002 (2)

4. Approval of the Minutes

It was moved by Councillor Maria Torres, seconded by Councillor Colleen Feeney and resolved:

To approve the Minutes of the Regular Council Meeting held on November 28, 2016.

Carried unanimously
#20161219-003 (2)

5. Correspondence

There was nothing under this item.

6. Report of the Mayor

Mayor Masella gave a summary of the 2017 budget adopted in the special meeting held earlier tonight. Concerning the new Community Center project, he noted that an information document was posted on the website and that the same document will be distributed door to door soon in January. Regarding issues related to a condo project on Brock South and concerns about traffic in the sector located South of Avon Road, he mentioned that a meeting took place with residents. As a follow up to that meeting which was attended by Council members, the Mayor said that a traffic engineer will be hired to review the situation and make recommendations. Within the scope of that mandate, the engineer will meet with some of the residents. The Town has decided that future zoning modifications will be further publicized, beyond the posting of legal notices in the newspaper. On another topic, the Mayor announced that the Ministry of Transports will give the Town a \$600,000 subsidy to repave Avon Road, in addition to monies that will be spent to restore Ronald Park, all this being within the context of the Turcot project side effects in Montreal West. Finally, he noted that the next Coffee with the Mayor will be January 25, 2017.

7. First Public Question Period

The Mayor announced the beginning of the First Public Question Period at 8:15 p.m.

Residents were invited to ask their questions to the Mayor and Councillors concerning matters of general interest.

Lisa Mintz said she and others were concerned about the Town's activities at the snow dump, which is close to Meadwobrook and adjacent to wetlands which should be viewed and protected as such, like a refuge for some animal species. Her concern was that the surface of the site seems to be growing and would appear to have been backfilled recently. Mayor Masella answered that there is not "wetlands" in Montreal West, as defined by the Ministry of Environment. He added that the snow dump site is not being enlarged, in reality, and that the Town follows the rules given by the Ministry. Also, there would be no reason for back filling over there; actually, the snow dump is shrinking according to photographs taken over the years.

Paul Kenton said he was in favor of the arena project but unhappy that there is only one option on the table instead of a choice between some options. He said that the one put forward at this time would only serve hockey players, who are a minority of residents in Montreal West. He would have liked three options, like one including a full gymnasium and an indoor pool. Mayor Masella answered that since the Town has already an arena but not the other facilities that one may think of, the Town is seeking to replace the arena and improve the other ones it has. If the results of the survey do not show enough support from the people, then he will look for another plan. The resident said one year has been wasted during which other options should have been considered. The Mayor disagreed, saying the Town made a step and now it will be seen what will be the outcome before going to the second step. Councillor Tasker-Brown noted that in the survey, there is a section where one can add their own comments.

A non-resident asked if the Town would consider making the surroundings of the snow dump a protected area. The Mayor denied that there is anything negative going on at that site. The non-resident asked what it would do if there was evidence that there is wildlife over there. The Mayor answered that the Town would not exclude doing something.

Ian Robinson noted that there are many "not in my backyard" people. He said that on his section of Ballantyne, there is much more traffic than down on Brock. The Mayor pointed out that some residents feel there has been much change lately. The resident answered that there is change in life, and that some people should realize they will have to cope with the impact of Turcot for three more years.

Daniel Boulerice invited Council members to go see at the snow dump in order to realize what it is about changing wetlands. Councillor Ulin said that Council is aware and agrees that environment is important, but added that there has been no change in the situation of this site leading to a new problem. The resident compared that situation to Meadowbrook, which for years was not officially recognized as a green space by the City of Montreal, even though it is one.

The First Question Period ended at 8:40 p.m.

8. Contracts and Town Clerk's Office

a) Property and liability insurance contracts

WHEREAS for the purpose of purchasing group property insurance benefiting from a possible group deductible, the Town is party to an agreement with the reconstituted

municipalities and the Union des municipalités du Québec (UMQ), for a five-year period from January 1, 2014 to January 1, 2019 as per Resolution #20130826-005;

WHEREAS the UMQ was mandated by the reconstituted municipalities to act as representative of the association including Montreal West and known as the Regroupement des municipalités de l'Île de Montréal (RMIM) and, as such, the UMQ is assuming the responsibilities of advisor and deductible-fund manager;

WHEREAS a public call for tenders was issued in 2012 by the UMQ acting for the RMIM and by the consultant René Laporte et Associés Inc. (now Fidema Groupe conseils inc.);

WHEREAS the contracts that were awarded through Resolution #20121126-005 can be renewed this year on a mutual agreement basis according to the law for a fourth and last time, and after negotiations conducted by the said consultant, its recommendation is to renew these insurance contracts on the following terms, while keeping a civil liability group deductible coverage in the amount of \$525,000;

THEREFORE:

It was moved by Councillor Colleen Feeney, seconded by Councillor Elizabeth Ulin and resolved:

1) To award the Town's property and liability insurance contracts from January 1, 2017 to January 1, 2018 through the insurance broker B.F.L. Canada Inc. as per the following premiums (before taxes):

<u>Coverage</u>	<u>Premium (\$)</u>
Goods	6,561
Machine breakdown	730
Crime	613
Primary responsibility	10,770
Umbrella	3,471
Municipal responsibility	3,287
Automobile – private owner	6,119
Engineering fees	473
Judicial costs	1

2) To pay, for the Town's insurance premium for the 2017 term, the total sum of THIRTY-FOUR thousand EIGHT hundred SIXTY-FOUR dollars (\$34,864.00), including taxes, to the insurance broker B.F.L. Canada Inc.

3) To pay the UMQ the sum of SEVENTEEN thousand FOUR hundred FIFTY-THREE dollars (\$17,453.00), constituting the Town's share of the civil liability group deductible coverage for the 2017 term.

4) To pay the UMQ, for the 2017 term, an amount equal to one percent (1%) of the cost of the insurance premium, including taxes, for the responsibilities assumed as representative of the RMIM.

Carried unanimously
#20161219-004 (2)

b) Participation in a group of municipalities for the selection of a consultant in group insurance for municipal employees – mandate of the Union des Municipalités du Québec to prepare a common call for tenders

WHEREAS the Town of Montreal West has received a proposal from the Union des Municipalités du Québec (UMQ) by which the UMQ would set up a group, on behalf of the Town and other municipalities, for selection purposes of a consultant in group insurance for municipal employees;

WHEREAS section 29.9.1 of the Cities and Towns Act allows the municipality to reach an agreement with the UMQ for this purpose;

WHEREAS the Town is interested to join such a group;

WHEREAS the UMQ will launch a public call for tenders in order to find a consultant, in accordance with the law;

WHEREAS the UMQ intends to launch this call for tenders in the winter of 2017;

THEREFORE:

It was moved by Councillor Maria Torres, seconded by Councillor Elizabeth Ulin and resolved:

- 1) That the Town of Montreal West notify the UMQ of its interest to join a group of municipalities for the selection of a consultant in group insurance for municipal employees, and give the UMQ a mandate to manage the process in order to award a contract for this purpose.
- 2) That the contract which may be awarded as a result of this process will be for a one-year term, plus four yearly renewal options.
- 3) That the Town undertake to provide the UMQ with the information it will require for the tender process within the set deadlines.
- 4) That the Town also undertake to comply with the conditions of the contract that may result from this process as if it had been contracted out to the consultant by the Town itself.
- 5) That the Town agree to pay the UMQ a management fee amounting to 1.15% of the total premium it will pay as a result of this contract.

Carried unanimously
#20161219-005 (2)

c) Tariff of remuneration – election staff

WHEREAS section 88 of the Act Respecting Elections and Referendums in Municipalities (C.Q.L.R., c. E-2.2) authorizes the Council to establish a tariff of remuneration or compensation for election officers;

THEREFORE:

It was moved by Councillor Elizabeth Ulin, seconded by Councillor Julie Tasker-Brown and resolved:

To repeal Resolution #20130716-004 and to approve the Tariff of Remuneration for Election Officers as follows:

<i>Office staff (for permanent employees of the Town)</i>	<i>Lump sum</i>
Returning Officer	\$5,400
Election Clerk	4,050
Assistant to the Returning Officer	2,700
 <i>Advance poll and Election Day</i>	 <i>Daily</i>
Deputy Returning Officer – advance poll	\$205
Poll Clerk – advance poll	185
Deputy Returning Officer and chair of IVP – advance poll	\$235
Poll Clerk and member of IVP – advance poll	205
Deputy Returning Officer – counting of advance poll votes (election day)	\$60
Poll Clerk – counting of advance poll votes (election day)	50
Deputy Returning Officer – election day	\$235
Poll Clerk – election day	205
Officer in Charge of Information and Order (OCIO) – advance poll	\$185
OCIO and member of IVP – advance poll	205
Room supervisor – election day	\$380
Officer in Charge of Information and Order – election day	205
Chairperson of Identity Verification Panel (IVP) – advance poll	\$160
Member of IVP – advance poll	150
Chairperson of IVP – election day	\$180
Member of IVP – election day	170
Substitute officer	\$80
 <i>Revision Board</i>	 <i>Hourly</i>
President	\$30
Vice-President and Member	25
 <i>Training</i>	 <i>Each</i>

Session		\$35
<i>Treasurer</i>	<i>Authorized party candidate</i>	<i>Authorized independent candidate</i>
Verification of:		
-Expenses report (per report)	\$50	\$110
-Financial report (per report)	205	50
General duties (per candidate)	20	25

Carried unanimously
#20161219-006 (2)

9. **Administration and finances**

a) **Approval of disbursements – November 24 to December 15, 2016**

It was moved by Councillor Colleen Feeney, seconded by Councillor Julie Tasker-Brown and resolved:

That the list of accounts payable from November 24 to December 15, 2016 totaling \$411,774.45 be approved and paid as listed.

Carried unanimously
#20161219-007 (2)

b) **Delegation of powers for the month of December 2016**

It was moved by Councillor Maria Torres, seconded by Councillor Elizabeth Ulin and resolved:

To approve the report of the Director General concerning the exercise of powers delegated under By-Law No. 2005-002 for the month of December 2016.

Carried unanimously
#20161219-008 (2)

c) **Pension benefits of retired employees of the Town of Montreal West**

WHEREAS the Town Council, by virtue of Resolution #20161018-004, announced its intention not to pay the retired employees' share of the past deficit in the Pension Plan of the Employees of the Town of Montreal West;

WHEREAS the effect of that decision, in accordance with Chapter 15 of the Statutes of Quebec of 2014 (CQLR, c. S-2.1.1), is to suspend part of the indexation of a portion of their pension benefits;

WHEREAS the Pension Committee, in accordance with the law, convened a meeting with the Town and the retirees on December 8, 2016 in order to explain that decision and to hear the retirees' views;

THEREFORE:

It was moved by Councillor Colleen Feeney, seconded by Councillor Maria Torres and resolved:

That the indexation formula of pensions earned under insured contract 11768 for service years credited prior to January 1, 1989 be limited to 71% of the Consumer Price Index, as of January 1, 2017, following the data of the actuarial valuation of the Pension Plan as of December 31, 2013.

Carried unanimously
#20161219-009 (2)

d) **Internet services contract**

It was moved by Councillor Elizabeth Ulin, seconded by Councillor Maria Torres and resolved:

1) That the Town of Montreal West enter into a contract with Videotron to provide internet services at the Town Hall, Community Center and Public Works offices for a term of thirty-six (36) months.

2) That the total rent (not including taxes) be:

- Town Hall: \$5,470.20 (budget code 02-130-00335);
- Community Center: \$3,598.20 (budget code 02-310-00335);
- Public Works Department: \$3,598.20 (budget code 02-715-00335);

3) That the Treasurer be authorized to sign this contract on behalf of the Town.

Carried unanimously
#20161219-010 (2)

e) Grants for 2017

It was moved by Councillor Elizabeth Ulin, seconded by Councillor Maria Torres and resolved:

That the Town of Montreal West award the following grants for the year 2017:

- | | |
|-------------------------------------|----------|
| • Montreal West Children’s Library | \$85,450 |
| • Montreal West Public Library | 76,500 |
| • The Informer | 5,000 |
| • Community Services Council | 4,200 |
| • Town Historian – Mr. David Watson | 500 |

Carried unanimously
#20161219-011 (2)

10. Urban Department

a) Site Planning Projects and Architectural Integration Programs (SPAIP)

It was moved by Councillor Julie Tasker-Brown, seconded by Councillor Colleen Feeney and resolved:

- 1) To acknowledge receipt of the minutes of a meeting held by the Planning Advisory Committee (PAC) between December 14 and December 16, 2016 by electronic mail.
- 2) To approve under the SPAIP the following plans submitted to this meeting, subject to the conditions stated by the PAC as outlined in the minutes, as the case may be:

Address	Project	PAC’s recommendation
201 Brock N.	replacement of windows, addition of lintels and of one window, as well as repainting and repairing fascia and soffits, and replacement of windows sills	as presented;
8203-8207 Mtl-Ste-Anne	replacement of stucco on the building	as presented;
8 Crestwood	replacement of the garage door by a window, leveling and paving of the driveway, demolition of retaining wall, and addition of a pathway	with conditions;
14-16 Westminster N. 14 Brock N.	installation of a new commercial sign replacement of cladding material above the brick on two walls and on the dormers with cedar shingles	as presented; as presented.

Carried unanimously
#20161219-012 (2)

b) Approval of a Draft By-Law and fixing of the date of a public consultation meeting – By-Law Amending By-Law No. 2012-005 Concerning Site Planning and Architectural Integration Programs in order to exclude some categories of projects from its application

It was moved by Councillor Julie Tasker-Brown, seconded by Councillor Maria Torres and resolved:

- 1) To approve the Draft By-Law Amending By-Law No. 2012-005 Concerning Site Planning and Architectural Integration Programs in order to exclude some categories of projects from its application.
- 2) To convene a public consultation meeting on this Draft By-Law at the Community Center John A. Simms, on January 19, 2017 at 7:00 p.m.

Carried unanimously
#20161219-013 (2)

c) Approval of a Draft By-Law and fixing of the date of a public consultation meeting – By-Law Amending By-Law No. 2009-011 Concerning Permits By-Law Amending By-Law No. 2009-011 Concerning Permits in order to modify certain definitions and provide that some categories of work do not require a building permit

It was moved by Councillor Julie Tasker-Brown, seconded by Councillor Colleen Feeney and resolved:

- 1) To approve the Draft By-Law Amending By-Law No. 2009-011 Concerning Permits By-Law Amending By-Law No. 2009-011 Concerning Permits in order to modify certain definitions and provide that some categories of work do not require a building permit.
- 2) To convene a public consultation meeting on this Draft By-Law at the Community Center John A. Simms, on January 19, 2017 at 7:10 p.m.

Carried unanimously
#20161219-014 (2)

11. Public Works

a) Supply of road salt

WHEREAS the City of Montreal issued a public call for tender for the purpose of awarding a supply contract for road salt for the winter season 2016-2017;

WHEREAS this call for tender was conducted on behalf of the boroughs and twelve reconstituted municipalities, including the Town of Montreal West;

THEREFORE:

It was moved by Councillor Maria Torres, seconded by Councillor Elizabeth Ulin and resolved:

- 1) That this supply contract be awarded to Compass Minerals, being the lowest conforming bidder, on the basis of a price of \$62.05 per metric ton (plus taxes), plus delivery costs of \$2.95 per metric ton (plus taxes).
- 2) That this expense be charged to budget code 02-330-00-629.

Carried unanimously
#20161219-015 (2)

12. Human Resources

a) Amendment to the working conditions of directors and middle managers

WHEREAS the document entitled “Working conditions of directors and middle managers”, which was enacted by Resolution #20101216-018 (2), has been reviewed for the first time in six years;

It was moved by Councillor Colleen Feeney, seconded by Councillor Elizabeth Ulin and resolved:

That Council approve the terms of the “Proposed Management Contract Amendments – 2016-01” and that the modifications entailed by this document to the Working conditions of directors and middle managers be effective January 1, 2017.

Carried unanimously
#20161219-016 (2)

13. Appointments

a) Planning Advisory Committee

WHEREAS the Planning Advisory Committee is set up according to By-Law No. 2005-004 and the Act Respecting Land Use Planning and Development;

WHEREAS the Councillor responsible for Urban Planning and the Building Inspector (as a non-voting member) are automatically members of the Committee;

WHEREAS Council appointed six other regular members and four alternate members to the Planning Advisory Committee, by virtue of Resolutions #20110530-012, #20120430-015 and #20150831-017;

THEREFORE:

It was moved by Councillor Julie Tasker-Brown, seconded by Councillor Colleen Feeney and resolved:

1) That the following persons be appointed regular members of the Planning Advisory Committee until November 1, 2018:

- Marie Dugué;
- George Kfoury;
- Sybil McKenna.

2) That the following persons be appointed regular members of the Planning Advisory Committee until November 1, 2017:

- Michel Aubé;
- Sabina Kuepper;
- Gem Silver.

3) That the following persons be appointed alternate members of the Planning Advisory Committee until November 1, 2018:

- Pierre Brideau;
- Jan Davis;
- Colleen Feeney;
- Shayan Shafei.

Carried unanimously
#20161219-017 (2)

14. Councillors' Reports

a) Seat Number 1

Councillor Julie Tasker-Brown reported on matters pertaining to Urban Planning and Environment.

b) Seat Number 2

Councillor Elizabeth Ulin reported on matters pertaining to Public Security, Recreation and Culture.

c) Seat Number 3

Councillor Colleen Feeney reported on matters pertaining to Finance, Administration and Human Resources.

d) Seat Number 4

Councillor Maria Torres reported on matters pertaining to Public Works and Buildings.

15. Deposit of Documents

a) Statements of pecuniary interests of Council Members

All Council members have now filed their statements of pecuniary interest.

b) Register of gifts received by Council Members

An excerpt of the register of gifts, marks of hospitality and benefits received by Council members, in excess of a value of \$200 each, was filed. No such benefits were entered on the register.

16. Notice of Motion, Reading and Adoption of By-Laws

a) Adoption of By-Law No. 2016-024 – By-Law Amending the Planning Programme enacted by By-Law No. 2009-007

WHEREAS dispensation from reading for this By-Law having been previously requested pursuant to the law, a copy of said By-Law was accordingly made available to Council members, who have taken cognizance of it and waive its reading;

THEREFORE:

It was moved by Councillor Julie Tasker-Brown, seconded by Councillor Colleen Feeney and resolved:

That By-Law No. 2016-024 entitled "By-Law Amending the Planning Programme enacted by By-Law No. 2009-007" be adopted.

Carried unanimously
#20161219-018 (2)

b) Adoption of By-Law No. 2016-025 – Concordance By-Law Amending Zoning By-Law No. 2010-002

WHEREAS dispensation from reading for this By-Law having been previously requested pursuant to the law, a copy of said By-Law was accordingly made available to Council members, who have taken cognizance of it and waive its reading;

THEREFORE:

It was moved by Councillor Julie Tasker-Brown, seconded by Councillor Maria Torres and resolved:

That By-Law No. 2016-025 entitled "Concordance By-Law Amending Zoning By-Law No. 2010-002" be adopted.

Carried unanimously
#20161219-019 (2)

c) Adoption of By-Law No. 2016-026 – By-Law Concerning Taxes of the Town of Montreal West for the fiscal year 2017

WHEREAS dispensation from reading for this By-Law having been previously requested pursuant to the law, a copy of said By-Law was accordingly made available to Council members, who have taken cognizance of it and waive its reading;

THEREFORE:

It was moved by Councillor Colleen Feeney, seconded by Councillor Julie Tasker-Brown and resolved:

That By-Law No. 2016-026 entitled "By-Law Concerning Taxes of the Town of Montreal West for the fiscal year 2017" be adopted.

Carried unanimously
#20161219-020 (2)

17. Second Public Question Period

The Mayor announced the beginning of the Second Public Question Period at 9:20 p.m.

Residents were invited to ask their questions to the Mayor and Councillors concerning the matters on the agenda of this meeting.

Cynthia Nichols complained about snow being pushed in front of her walkway. Councillor Torres said that if it happened, it was by accident. The Mayor agreed this is not acceptable, and told her to call the Public Works Department right away to have someone witness the fact if it happens again.

Pat Scalia asked what went on at the meeting that took place with residents on Brock. The Mayor said it was about the second phase of the condo project, zoning change issues, availability of public information, and traffic and safety concerns. Councillor Ulin noted that they said some drivers who took illegal turns told them they were given permission by the Mayor, which is of course absurd.

Petrina Lee Poy said she would like to help with the strategic financial plan. Councillor Feeney said it is a work in progress but residents will definitely be invited to contribute at some point.

18. Termination of the Meeting

At 9:30 p.m., no other questions being asked,

It was moved by Councillor Elizabeth Ulin, seconded by Councillor Julie Tasker-Brown and resolved:

That the Meeting be terminated.

Carried unanimously
#20161219-021 (2)

Beny Masella
Mayor

Claude Gilbert
Town Clerk

*The annexes mentioned above are deposited
in the municipal archives in File Archives-20161219 (2)*